

Student Name Birth Date ID

This document is used for the purpose of establishing a relationship between disability and behavior. It should be used when considering long-term suspension or expulsion for a student identified with a Section 504 disability.

Meeting date:

PURPOSE: Within 10 school days of any decision to change the placement of a student eligible for Section 504 accommodations because of a violation of a code of student conduct, the school district, the parent/guardian, and relevant members of the student's 504 Team (as determined by the parent/guardian and the school district) must review all relevant information to determine if the conduct in question was caused by, or had a direct substantial relationship to, the student's disability; or if the conduct in question was the direct result of the district's failure to implement the 504.

School Case Manager

Please check each item as reviewed and answer all questions:

1. Present student status: 504 Referral
2. Does this student have an identified disability? Yes In process

Disability:

3. What is the nature of the student's disability?

4. Has the student been suspended previously this school year? Yes No

If yes, how many days prior to this offense?

5. What is the behavior for which disciplinary action is being proposed?

What is the normal disciplinary action that is applied when this behavior is displayed by non-disabled peers?

6. The team considered and reviewed all relevant student information in this action:

- A. Section 504 Eligibility
- B. Medical Data
- C. Section 504 Plan

1. Has a Functional Behavioral Analysis been completed? Yes No Date Completed _____

2. Is there a Behavior Intervention Plan as part of the 504? Yes No

3. If yes, what is being addressed on the Behavior Intervention Plan? *(Must align with targeted behaviors)*

D. Relevant information provided by parent/guardian(s) Yes No

7. Did the conduct in question have a direct and substantial relationship to the child's disability? Yes No

8. Was the conduct in question a direct result of the school district's failure to implement the 504? Yes No

Note: If either 7 or 8 is "yes", the behavior must be considered a manifestation of the student's disability. If both 7 and 8 are "No", the normal disciplinary action may be applied.

Check one:

The conduct in question was a manifestation of the student's disability. The 504 Team must conduct a functional behavioral assessment (unless one was conducted prior to the behavior incident) and develop and implement a behavioral intervention plan. If a behavioral intervention plan has already been developed, the 504 Team must review the plan and modify if necessary.

The conduct in question was not a manifestation of the student's disability. Disciplinary action(s) that apply to students without disabilities may be taken, but the school district must continue to provide a FAPE to enable the student to continue to participate in the general education curriculum and to progress toward meeting his/her 504 goals. If necessary, the district should also conduct a functional behavioral assessment and develop/implement a behavioral intervention plan that is designed to address the behavior violation so that it does not, or is less likely to, reoccur.

Signatures of 504 Team Members in attendance (must include a district representative, the parent/guardian(s), and relevant members of the 504 Team as determined by the district and parent/guardian):

If parent/guardian did not attend, what method was used to ensure their participation?